ACD-0024

Student Protection Policy

1. Introduction

International Centre of Excellence is dedicated to providing a safe, secure, and supportive environment for all students. This Student Protection Policy outlines our commitment to ensuring the welfare and protection of students, as well as procedures for addressing concerns and incidents.

2. Scope

This policy applies to all students enroled at ICE, regardless of age, gender, nationality, or background.

3. Student Welfare and Protection Principles

3.1. ICE is committed to the following principles:

- Promoting a culture of respect, dignity, and inclusivity.
- Ensuring students' physical, emotional, and psychological well-being.
- Protecting students from harm, abuse, harassment, and discrimination.
- Providing appropriate support and resources to students in need.
- Creating awareness and training programmes for staff and students on safeguarding and student protection.

4. Responsibilities

4.1. Students: Students are responsible for treating others with respect, reporting any concerns, and participating in awareness programmes as required.

4.2. Faculty and Staff: Faculty and staff members must

- Be aware of this policy and report any concerns or incidents promptly.
- Support students who disclose concerns and provide appropriate guidance.
- Ensure that all interactions with students are professional and respectful.
- Participate in training programmes related to safeguarding and student protection.

4.3. The Quality Assurance & Academic Standards Department: The QAAS department is responsible for coordinating student protection efforts, handling complaints, and ensuring compliance with this policy.

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Centre of Excellence

5. Reporting and Response

5.1. Any student who believes they have been subject to harm, abuse, harassment, or discrimination or who becomes aware of such incidents involving others should report it promptly to a trusted staff member or the QAAS department.

5.2. ICE is committed to treating all reports confidentially and with sensitivity. Reports can be made in writing, in person, or anonymously.

5.3. The officer from the QAAS Department will investigate reports promptly and impartially. If necessary, law enforcement and relevant authorities will be informed

6. Support and Resources

ICE provides access to counselling services, medical assistance, and support to affected students. Support is provided with the utmost respect for the student's dignity and privacy.

7. Preventative Measures

ICE conducts awareness programmes and training sessions for students, faculty, and staff on topics related to student protection, prevention of harm, and safeguarding best practices.

8. Penalties and Disciplinary Action

Individuals found responsible for harming, abusing, harassing, or discriminating against students will be subject to disciplinary actions as per ICE's policies, which may include warnings, suspension, or expulsion.

9. Review and Updates

This Student Protection Policy is reviewed and updated periodically to ensure its effectiveness and compliance with relevant laws and regulations.

Contact Information For inquiries or concerns related to student protection, please contact the QAAS Department at <u>qualityassurance@ice.edu.pk</u>

By adhering to this Student Protection Policy, ICE aims to create a safe and nurturing learning environment where the welfare and protection of students are of the highest priority.

Last Updated: Oct-2023

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